



SevaChildrenNorway
Fighting child poverty in India

Vision

Provide safe, good and professionally enriching environments for children in India

Aim

Our aim is to improve living conditions for children in India. We do this through:

- **Sponsorship programmes**
- **Follow the UN convention of child rights in our work**

ARTICLES OF ASSOCIATION FOR SEVACHILDREN NORWAY

ARTICLES OF ASSOCIATION FOR: SEVACHILDREN NORWAY

Adopted on the Organization's inaugural meeting on March 9th 2011 and revised on June 8th 2012, March 18th 2014, March 28th 2017, June 19th 2018 and November 14th 2019.

§ 1 Name and Location:

- The name of the Organization shall be: SEVACHILDREN NORWAY.
- The business address of the Organization shall be in Oslo, Norway.

§ 2 Vision and Aim of SevaChildren Norway:

Vision:

Provide safe, good and professionally enriching environments for children in India.

Aim:

To improve living conditions for children in India:

- Sponsorship programmes
- Follow the UN convention of child rights in our

SevaChildren Norway is doing this by receiving and redistributing:

- Private donations
- Support from national/international institutions and donors in general
- Other donors which financially wishes to support SevaChildren Norway and its work
- All donors, donations, gifts and other support shall be approved by the Board of Directors of SevaChildren Norway

§ 3 National Convention:

The first Annual Meeting of SevaChildren Norway shall be held 4 years after the date of registration of the Organization. After that, an Annual Meeting is to be held every year within the first six months of the calendar year. The Board of Directors of SevaChildren Norway will announce the date, time and place for the Annual Meeting.

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The Agenda of the Annual Meeting shall consider:

- **Agenda**
- **The Report from the Board of Directors and the Accounting, the Audit Report, Reports from the work of SevaChildren Norway abroad as well as ongoing projects in the recipients country**
- **Proposals received**
- **Amendments and/or changes to the “Articles of Association”**
- **Policy Paper and overriding priorities up to the next Annual Meeting**
- **Election of Board of Directors of SevaChildren Norway according to proposal from the Election Committee**

Preparations to be made up to the Annual Meeting:

- **The Board of Directors of SevaChildren Norway are distributing Announcement for the Annual Meeting through the web pages of SevaChildren Norway and through other means decided by the Board of Directors, within 4 (four) months before the Annual Meeting is to be held**
- **The Board of Directors of SevaChildren Norway appoints an Election Committee with one leader and 2 (two) members six months before the Annual Meeting is to be held**
- **The Proposal from the Election Committee shall be available four weeks before the Annual Meeting is to take place**
- **Proposals to the Annual Meeting from donors/sponsors which are to be discussed during the Annual Meeting, has to be forwarded to the Board of Directors within 6 (six) weeks before the Annual Meeting is to take place**
- **The Board of Directors of SevaChildren Norway shall distribute the Agenda for the Annual Meeting as well as posting the same on the web pages of SevaChildren Norway 4 (four) weeks before the Annual Meeting is to take place. The Agenda – including the documents attached to it – will immediately be distributed to donors/sponsors wishing to receive the same**

Admittance to – and the right to vote on – the Annual Meeting:

- **All approved donors/sponsors which have paid all claims due from SevaChildren Norway 4 (four) weeks before the Annual Meeting is to take place**

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- All donors who have paid at least 50% of an annual commitment amount of minimum NOK 5.000, - per year

The Board of Directors and deputies:

- The Board of Directors and the deputies have no voting right during the examination of the Annual Report and the Accounting

Number of votes:

- Each approved donor/sponsor has one vote
- Only people present have the voting right on the Annual Meeting. Proxies are not accepted
- The Protocol has to be signed by 2 (two) people elected by and among the participants at the Annual Meeting

§ 4 Extraordinary Annual Meeting:

- An extraordinary Annual Meeting is conducted when at least 2/3 of the Board of Directors so decides or when at least 2/3 of approved donors/sponsors so demands to the Board of Directors of SevaChildren Norway
- An extraordinary Annual Meeting can only deal with those matters being announced on the Agenda for this Meeting

§ 5 Board's Authority, Responsibilities and Duties:

The Board of Directors are the highest Authority of the Organization between the Annual Meetings

The Board of Directors consists of:

- 2 - 6 Board of Directors
- 2 deputies
- The Board of Directors constitutes itself and elects the President and Vice President
- The Board of Directors have a quorum when at least half of the Board of Directors are present and participates in the Meeting. By equal voting the President's vote has a double value

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- When revising these Articles of Association, half the number of the Board of Directors nominated by the Election Committee are appointed for a period of 2 years and the other half are nominated for a period of 1 year. The same applies to the Deputy Board of Directors proposed by the Election Committee

Responsibilities of the Board of Directors:

- Adopt the overall Strategy Documents of the Organization
- Approve the Budgets and Accountings of the Organization
- Employ a Chief Executive Officer and approve of employment of other staff as well as deciding salary and employment duties for them
- Make Recommendations towards the Annual Meeting and conduct the Annual Meeting
- Interpret questions related to the “Articles of Association”
- Approve of guidelines and mandates
- Select an impartial candidate with relevant experience to Audit the Accountings not exceeding a turnover of NOK 5 million a year. If the yearly turnover exceeds NOK 5 million – or if Norwegian law so require – the Organization shall have to appoint a registered Auditor
- Engage Accountant: If Norwegian law so permits, the Board of Directors can choose qualified personell to do the Accountings of the Organization
- Superwise the transactions of the Administration
- Call for extraordinary Annual Meeting as soon as the requirements of the “Articles of Association” have been put forward
- Conduct at least 3 (three) Meetings for the Board of Directors within a calendar year
- Secure the follow-up of Resolutions passed at the Annual Meeting
- Determine the yearly sponsorship amount for a particular child or youth within the Programme

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§ 6 Amendment of the “Articles of Association”:

- **Any donor/sponsor can submit proposals for changes of – or amendments to - the "Articles of Association", to the Board of Directors of SevaChildren Norway. Deadline for submission of proposals are 6 (six) weeks before the Annual Meeting**
- **Changes of – or amendments to – the “Association of Articles” are approved by the extraordinary Annual Meeting with a 2/3 majority.**

Injunctions:

The following injunctions can be used by SevaChildren Norway:

- **Suspension**
 - **The Board of Directors of SevaChildren Norway can suspend donors/sponsors acting contrary to the: objectives, ethical principals, core values or acting disloyal to SevaChildren Norway.**
- **Termination of agreements**
 - **The Board of Directors of SevaChildren Norway can terminate agreements with donors/sponsors behaving disloyal towards the: objectives, ethical principals, core values or acting disloyal towards SevaChildren Norway.**

§ 7 Administration:

- **The daily Management of the Organization is carried out by the Administration**
- **The Administration is headed by a Chief Executive Officer subjected to the Board of Directors of SevaChildren Norway**
- **The Administration shall maintain the data bases of the Organization as well as recruiting new donors/sponsors**
- **Furthermore, it is the duty of the Administration to work to achieve the goals of SevaChildren Norway, follow-up Decissions made by the Board of Directors and the Annual Meeting(s)**
- **The Chief Executive Officer as well as the President are given the Authority to sign on the Bank Accounts of SevaChildren Norway**

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§ 8 Donors/sponsors:

- Donor-/sponsor amounts are paid in advance monthly/quarterly/half yearly or yearly
- SevaChildren Norway will, through different channels, keep donors/sponsors updated on the use of collected funds
- SevaChildren Norway considers all which have been Approved by the Board of Directors and have committed himself/herself to donate:
 - A fixed yearly sum decided by the Board of Directors of SevaChildren Norway towards a particular named child or youth
 - A yearly Amount equal to or exceeding an Amount of NOK 5.000,-
 - Other Donations/Amounts decided by the Board of Directors
 - Single Amounts for other Purposes exceeding NOK 5.000,-
 - *SEVACHILDREN will follow the guidelines applicable at any given time valid for «The Norwegian Control Committee for Fundraising» for running of NGO's*

§ 9 Dissolution of SevaChildren Norway – distribution of remaining funds

- a. Dissolution of SevaChildren Norway is done by a resolution of the Annual Meeting and requires a 2/3 majority of those representatives present, in order to be valid
- b. Liquidator shall then be chosen from those representatives present at the Annual Meeting
- c. Remaining funds - after statutory allocations to the payroll, receivables and so on are performed – shall be transferred to SevaChildren Norway's projects abroad

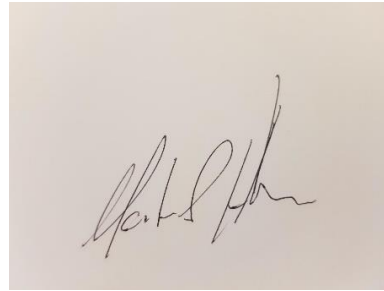
ARTICLES OF ASSOCIATION FOR SEVACHILDREN NORWAY

Board of Directors of SEVACHILDREN NORWAY



Ola Grønn_hagen

President



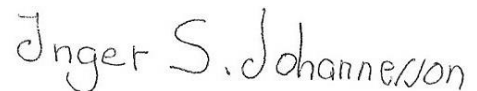
Morten S. Henriksen

Vice President



May-Kristin Johannessen

Board of Director



Board of Director